



LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY

MIKE STRAIN DVM, COMMISSIONER

Agricultural & Environmental Sciences, P.O. Box 91081, Baton Rouge, LA 70821-9081, (225) 952-8100, FAX (225) 925-3760



NURSERY CERTIFICATE PERMIT APPLICATION

Please fill in all information in the blocks below.

MAKE YOUR NUMBERS & LETTERS EXACTLY LIKE THESE EXAMPLES. USE CAPITAL LETTERS ONLY.
1 2 3 4 5 6 7 8 9 0 A B C D E F G H I J K L M N O P Q R S T U V W X Y Z

BUSINESS NAME																											
MAILING ADDRESS																											
CITY												STATE		ZIP CODE													
PHYSICAL ADDRESS																											
CITY												STATE		ZIP CODE													
CONTACT NAME		Mr.		Ms.		Mrs.																					
FIRST												PARISH															
MIDDLE												BUS. PHONE															
LAST												FEDERAL TAX ID															
SUFFIX												SSN															
EMAIL																											

Class I Acreage (Greater than 2500 sq. ft.) and/or Greenhouse (Greater than 200 sq. ft.)

\$100.00/location

Class II Home Yard (Less than 2500 sq. ft.) and/or Greenhouse (Less than 200 sq. ft.)

\$ 25.00/location

INSTRUCTIONS:

- **YOU MUST RETURN THIS ORIGINAL FORM. PHOTOCOPIES CANNOT BE ACCEPTED.**
- If you need additional forms, contact Horticulture at (225) 952-8100 or horticulture@ldaf.state.la.us.
- Add location information in the blocks provided. Check class above and remit fee.
- Do not staple payment to your application. Checks or Money Orders are the only method of payment accepted. **DO NOT MAIL CASH.** Make payment to: **LOUISIANA DEPARTMENT OF AGRICULTURE & FORESTRY**
Mail to: P.O. Box 91081, Baton Rouge, LA 70821-9081.

Application is hereby made for a Nursery Certificate Permit to engage in the sale, shipment, movement, or delivery of nursery stock as defined by R.S. 3:1656.

The applicant agrees to the following conditions as prerequisite to being issued such a permit:

- To provide adequate facilities to properly maintain plants in a healthy and viable condition.
- To grow and offer for sale, only such nursery and/or propagating stock that has been duly inspected and officially certified to, and received by applicant accompanied by an official valid certificate permit tag as issued by the proper official of the State of origin, attached to each bundle or container of such stock.
- Not to use or permit to be used any official Louisiana certificate permit tag issued by the State Entomologist of the Louisiana Department of Agriculture & Forestry on any nursery and/or propagating stock except in accordance with Section b. of this application.
- To properly spray, dust, treat, dip, or defoliate as directed by the State Entomologist, or an authorized inspector representing the State Entomologist, all nursery, propagating plants grown by me to be moved under my certificate permit.
- That if my permit is revoked by the State Entomologist, I shall return to him upon written request, all of my certificate permit tags that have not been used.

Nursery Permit Tags

A current nursery permit tag must accompany each shipment of nursery stock sent out of state. A nursery permit tag order form may be filled out by qualified applicants and sent to the office of the State Entomologist in Baton Rouge. A fee of \$0.10 per tag must accompany each tag order. Please allow at least three weeks for delivery.

Imported Fire Ant Certification

Nursery stock shipped from Louisiana into imported fire ant (IFA) free areas of other states must be treated and certified free of the IFA prior to movement. IFA certification stamps must accompany such shipments. Please contact the office of the State Entomologist or his representatives at the closest district office for additional information about IFA certification.

22120

I (we) hereby agree to abide by the Louisiana Crop Pests and Diseases Law, Rules and Regulations.



AES-22-12 (r.03/13)

SIGNATURE _____ DATE _____

NURSERY CERT PERMIT

0130 1690 01 1136

OFFICE USE	
Transmittal #	
Check #	
Date	
Amt. \$.00

225/952-8100

HORTICULTURE AND NURSERY LICENSES AND PERMITS

The Louisiana Horticulture Law states that no person shall receive fees, advertise, or solicit business in a regulated profession or occupation unless he holds the appropriate license or permit, or has a regular employee who holds the appropriate license or permit, or is employed by a person who holds the appropriate license or permit. For specifics on what each license or permit authorizes, see Section 3808 of the Horticulture Commission Law. All licensees are required to place at least one of their license numbers on all business related vehicles that have advertisements on them (Section 115 E of regulations).

Retail Florist License

Authorizes the holder to arrange and sell floral designs, cut flowers and ornamental plants. Does not include the sale of woody ornamentals, such as tall trees or fruit trees. Must have a regular employee (minimum of 32 hours per week) at each place of business who is a licensed florist. Does not apply to artificial materials or dried plant materials.

Requirements: Written Exam – By appointment
Fee - \$50
License Fee - \$75

Landscape Horticulturist License

Authorizes the holder to recommend and execute measures for interior and exterior beautification through the use of nursery stock, may sell or lease and maintain nursery stock. Includes bed preparation, plant installation, sod installation, pruning, fertilizing, landscape maintenance and operating a nursery. Cannot draw landscape designs for a fee. May prepare drawings to indicate the placement of nursery stock. Must have licensees name, the words "Landscape Horticulturist", and license number on all drawings. We do not regulate yard work (cutting lawns, edging and hand-weeding beds).

Requirements: Written Exam - By appointment
Fee - \$50
License Fee - \$75

Landscape Irrigation Contractor License

Authorizes the holder to construct, install, connect, repair, maintain, improve or alter any portion of a landscape irrigation system, including the required wiring for that system. Requires the licensee to obtain a water supply protection specialist endorsement from the State Plumbing Board before connecting to a public or private water supply system. Licensees must enter into a written contract with the property owner specifying the landscape irrigation services to be performed and the sum to be paid for the services.

Requirements:	Written Exam - By appointment Fee - \$50 Certificate of Liability Insurance - \$25,000 per person bodily injury And \$50,000 per person for property damage Attendance of continuing education seminar every three years for renewal of license. License Fee - \$75
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Wholesale Florist License

Authorizes the holder to prepare and sell cut flowers, plant materials and ornamental plants to retail florists and cut flower dealers. Cannot make and/or sell floral arrangements.

Requirements:	Written Exam - By appointment Fee - \$50 License Fee - \$75
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Arborist License

Authorizes the holder to make recommendations or execute tree surgery type work including tree removal, pruning, trimming, cabling, fertilization and cavity work. Licensees must enter into a written contract with property owners specifying work to be done and sum to be paid.

Requirements:	Written Exam - By appointment Fee - \$50 Certificate of Liability Insurance - \$25,000 per person for bodily injury And \$50,000 per person for property damage Attendance of continuing education seminar annually for renewal of license. License Fee - \$75 per year.
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Utility Arborist License

Authorizes the holder to recommend and execute the removal of trees or portions of trees along utility rights of way.

Requirements: Written Exam - By appointment
Fee - \$50
Certificate of Liability Insurance -
 \$25,000 per person for bodily injury
 And
 \$50,000 per person for property damages
Attendance of continuing education seminar annually for
 renewal of license.
License Fee - \$75 per year.

Landscape Architect License

Authorizes the holder to prepare landscape design plans, landscape grading and drainage plans, landscape irrigation plans, planting plans, and related landscape construction details and specifications, for a fee.

Requirements: National Exam: Register for the Landscape Architect
Registration Exam (LARE) through the Council of Landscape
Architectural Registration Boards (CLARB) www.clarb.org.

Louisiana State Section: New applicants, retakes, and
reciprocity exam applicants can get exam information by
calling LDAF at (225) 952-8100.

All applicants for the Louisiana State Section (new applicants
and reciprocity) must pay a \$200.00 exam fee. Retake
applicants must pay a \$100.00 exam fee.

A minimum of 8 credit hours of continuing education must be
obtained annually for license renewal.

License Fee - \$75 per year.

Nursery Certificate Permit (Growers Permit)

Authorizes a grower to sell nursery stock, cut flowers, and bulbs which he/she grows. Permit is issued after inspection is made. Nursery is inspected for any major insects or diseases. No exam is required. Fees are as follows:

NCI - Area greater than 2,500 sq. feet and/or Greenhouse greater than 200
sq. ft. - \$50 per year. For permits effective beginning Jan. 1, 2004 fee
is \$100 per year.

NC2 - Home Yard (less than 2,500 sq. ft.) and/or Greenhouse less than 200 sq. ft. - \$10 per year. For permits effective beginning Jan. 1, 2004 fee is \$25.00 per year.

If a person wants to both grow and buy nursery stock to sell from only one location, they would need either a grower's permit or a nursery stock dealer permit, not both. If they will be growing the majority of their stock, then they can operate under just a nursery grower's permit. However, if they plan on growing and selling nursery stock at one location, and also selling at additional locations, they would need both the grower's permit and a nursery stock dealer permit for each additional location.

Nursery Stock Dealer Permit

Authorizes the holder to sell nursery stock. In order to apply for a nursery stock dealer permit, the applicant must be involved in the business of selling nursery stock. A Louisiana State Sales Tax number, issued by Louisiana Department of Revenue and Taxation ((225) 219-7318), is required prior to issuance of permit.

Requirements: Permit only - no exam - separate permit required for each outlet.
Fee - \$130 per outlet per year.

Cut Flower Dealer Permit

Authorizes the holder to sell cut flowers, either singly or in bunches. Cannot arrange flowers in any fashion. In order to apply for a cut flower dealer permit, the applicant must be involved in the business of selling cut flowers. A Louisiana State Sales Tax number, issued by Louisiana Department of Revenue and Taxation ((225) 219-7318), is required prior to issuance of permit.

Requirements: Permit only - no exam - separate permit required for each outlet.
Fee - \$70 per outlet per year.

Many of these licenses and permits have overlaps. For example:

1. If a nursery grower wants to install and maintain landscapes, they are required to have a landscape horticulturist license.
2. A retail nursery outlet selling nursery stock may operate with a landscape horticulturist license or a nursery stock dealer permit. If they install nursery stock, they are required to have a landscape horticulturist license.
3. A retail florist is not required to have a cut flower dealer permit if they want to sell cut flowers that are not in an arrangement. Also, they are not required to have a nursery stock dealer permit to sell potted plants. However, if they have sod (grass) or woody ornamentals (such as trees, shrubs, etc.) for sale, they would need a nursery stock dealer permit as well as a retail florist license.